CoopZone Voting Procedure
Annual General Meeting by Conference Call
September 20, 2016

The voting during the CoopZone AGM will occur in two ways:
1. Open Voting - i.e. participants indicate their voting decision verbally on the conference call.
2. Confidential Voting – i.e. participants use electronic voting which maintains the confidentiality of the voting from the other participants.

Except for the election of Directors the default voting option will be Open Voting. However, a participant does have the right to request by a motion that the voting on any particular regular motion be confidential. This motion for a confidential vote can be made during the discussion of any regular motion. The vote on whether or not to have a confidential vote will be voted on after discussion using an Open Vote.

Voting Procedure

Open Voting – The chair will call the question and people will indicate in a spoken response, first whether they support the motion, second whether they reject the motion and third whether or not they are abstaining.

Confidential Voting –
- All participants on the AGM conference call will vote through the Adobe Connect meting room, which will be monitored by the confidential vote receiver/counter. This person will be Kaye Grant, Communications Director of the Canadian Worker Co-op Federation (CWCF). The ballot will look to participants like the one on the next page, and Kaye will also be able to see the percentage of votes cast for each candidate, and the number of votes cast. She will also be able to see who has cast which votes.
- Prior to, or during the meeting Kaye will set up polls within Adobe Connect for use in confidential votes.
- For any regular motion that a member requests to have done confidentially (i.e., not for director election), Kaye will create a poll in Adobe Connect with the Motion Number provided by the chair and each member will cast a vote of Yes, No, or Abstain.
- Voting for directors, if any, will always be done by confidential vote. Kaye will name the board seat up for election and then list the names of the candidates for it plus an option for abstaining. Each member will cast a vote for one of the candidates or may choose to abstain.
- In each case, once all members have voted, Kaye will check the votes and indicate the outcome to the meeting verbally. At the end of the meeting, subject to a motion from the AGM, all the polls will be deleted by Kaye in order to maintain the confidentiality of the vote.

Which candidate do you choose for the at-large position?

○ Candidate A

○ Candidate B

○ (Abstain)

(Actual candidate names will be used during the meeting, of course.)

ALTERNATIVE PROCEDURES:

- If a person is unable to sign into Adobe Connect, they will indicate this verbally and email their vote to Kaye (communications@canadianworker.coop).

- [If the Adobe Connect voting function does not work, then instead members participating in the AGM will email their votes to Kaye (communications@canadianworker.coop).]